

## Homework Assignments:

Detailed assignments are given in a separate document. Most assignments have three components: readings, review questions for you to answer, and examination questions that you are to make up and submit. Readings **must** be done on time. Review questions are also extremely important for you to answer prior to the class when they are due. Your answers to the review questions in most cases will be collected, and checked to see whether you conscientiously attempted to answer them, but they will not be graded as to correctness of your answers. Note, however, that the review questions are excellent preparation both for the brief quiz that you may encounter from time to time when you come to class and for the lengthier scheduled examinations. It is important that you know the correct answers for these questions.

A hard-copy homework must be submitted at the class when it is due. It may **not** be submitted by leaving it at the instructor's office, or in any way other than by bringing it to class at the scheduled class time on the due date. A soft-copy homework assignment must be received in the E-mail no later than the beginning of the class when it is due.

**Educational Philosophy:** There are three ways for a student to learn complex technical subject matter, such as you will encounter in this course. First is by reading. Second is by coming to class and both watching and listening **interactively**. Third is by working selected problems and examples. This course has been carefully designed to integrate all three modes of teaching and learning. There is some material covered in the reading assignments that will **not** also be covered in the classroom, and there is other material **not** covered in the reading assignments that will be covered **only** in the classroom. Students will be held responsible **both** for the content of all assigned readings, *whether or not covered in class*, **and** also for all classroom material, *whether or not covered in the assigned readings*. To assist you in reviewing both the readings and the classroom materials, and in preparation for the examinations, review questions covering the main points may be provided, and in some cases answers as well. Students are **well advised** to answer the questions in writing, and, where applicable, also to work out solutions to assigned problems in detail before peeking at the answers. The reason for this recommendation is that in first crafting your own answers or your own solutions you will be much more seriously stress-testing your own level of comprehension of the material. Then, when you compare your own answers with those provided by the faculty, you will gain much better insight into any deficiencies in comprehension that you may have. If you look at the answers first, it will go much faster for you, but you will suffer in the depth of learning that you will attain. We are treating you as adults by providing the answers up front and trusting you to use good judgment in working through the problems before consulting the answers. Please don't disappoint us.

**Group Projects:** Several projects during the semester, including the Term Project, may be assigned as Group Projects. All such projects **must** be done as group projects. Note that in the work environment, group projects occur very often, and therefore a major part of your education is learning to work in groups. Therefore, even if you prefer to work by yourself and are willing to do by yourself all the work required for the project, you must nevertheless join a group, and you must also participate as a full partner with your fellow-students in the group. Group members are **advised** to exchange **both** telephone numbers **and** E-mail addresses immediately upon formation of the group, to facilitate inter-member communication (this is a **recommendation**, not a requirement). Each member of the group is responsible for cooperating fully with the other members of the group, and for doing his/her full agreed-upon share of the work *in concert with* the rest of the group. For every group project assignment, the group is required to deliver, along with their written project report, a Work Breakdown statement, indicating what each member of the group contributed to the overall project.